

## Facsimile Cover Sheet

**To: Carriers Moving Crated/Container Loads**

**Agency:**

**Phone:**

**Fax:**

**Agency: WSDOT/Motor Carrier Services**

**From:**

**Phone: (360) 704-6340**

**Fax: (360) 704-6350**

**Date:**

**Pages including  
this cover page:**

### Comments:

The law requires all oversize/overweight loads to be reduced if possible, before a permit can be issued. It is understandable that certain items being transported need to be protected by some kind of packing material or crating.

In order to accommodate the carrier, a letter of request must be sent to the Department of Transportation on the shipping company's letterhead, to include the following information:

1. Describe the item/s to be shipped.
2. Origin and Destination.
3. Loaded dimensions and weight of item including shipping crate.
4. Why it cannot be shipped without a crate.
5. Does it take specialized equipment to load or unload? Please describe.
6. Does the crate add to the dimensions of the load?
7. Name of Company transporting the load.
8. Dates of movement.

The letter of request must be submitted to and approved by the Motor Carrier Services office before any permit will be issued.

If you have any questions concerning this process, please feel free to contact us.